**BUNKER ADUIT FORM**

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| --- | --- | --- | --- | --- |
| Vessel: |  |  | Period : |  |
| Name of Auditor: |  |  | Port/Voyage : |  |

| **Rating Matrix** | | | |
| --- | --- | --- | --- |
| **Rating No.** | **Explanation** | **Rating No.** | **Explanation** |
| **5** | Exceeds company standards and expectations | 2 | Not compliant, risk level requires remedial action |
| 4 | Compliant with company standards | 1 | Not compliant, risk level requires immediate action. Comment required with suggested remedial action. |
| 3 | Not compliant with company standards but compliant with minimum industry standards. Comment with justification/suggested area for improvement | N/A | Not Applicable |
| NS | Not Seen |  |  |

| **No.** | **Checks** | **Rating** | **Remarks / Observation** | **Reference Document** |
| --- | --- | --- | --- | --- |
| **1.** | **Bunkering** |  |  |  |
| 1.1 | Is there record of bunkering pre-arrival meeting and quantity to be loaded tank wise |  |  |  |
| 1.2 | Are requirements of the Bunkering Safety Check List being observed? |  |  |  |
| 1.3 | All bunker tank valves open / shut clearly marked |  |  |  |
| 1.4 | All bunker tank remote gauges working and reliable |  |  |  |
| 1.5 | Company procedure of maximum filling 90% followed |  |  |  |
| 1.6 | Understanding bunkers specification as per ISO 8217:2005/2010 |  |  |  |
| 1.7 | Are results of last lube oil testing free of any Caution or Urgent? |  |  |  |
| 1.8 | Are save all clearly labeled to indicate the space that they serve and their capacity?  Spill Containers should be empty of water and free of oil and  Drain plugs should be in place in port. |  |  |  |
| 1.9 | Are latest bunker transfer instructions available and in detail? |  |  |  |
| 1.10 | Is the 'Bunker Transfer System' tested to 100% of its rated working pressure (MAWP) annually?  Is the system tested to 1.5 times its rated working pressure at least twice within any five-year period?  Are pipelines marked with the date of test and the test pressure? |  |  |  |
| 1.11 | Are records of monitoring bunker tank atmosphere for benzene and H2S available? |  |  |  |
| 1.12 | Is there record of bunkering pre-arrival checks? |  |  |  |
| 1.13 | Are sealed samples given by the supplier during bunkering retained for a period of 12 months after the date of bunkering and MSDS available?  Marpol sample retained onboard for 12 months |  |  |  |
| 1.14 | Are Duty officer, PIC (chief engineer) and manifold personnel aware of emergency stop procedure?  If 95% or overflow fill alarm activates bunkers to stop immediately? |  |  |  |
| 1.15 | Are Bunker Safety and Planning details discussed during watch changeover? |  |  |  |
| 1.16 | Feedback: |  |  |  |

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| **Auditor - Brief Summary of the overall audit and recommendation** |
| **Comments:** |
| **Observations:** |

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| --- | --- | --- | --- |
| **Name of Auditor:** |  |  |  |
| **Signature:** |  |  |  |
| **Date:** |  |  |  |